

	MARICOPA COUNTY SHERIFF'S OFFICE POLICY AND PROCEDURES	
	Subject VEHICLE COLLISION INVESTIGATIONS	Policy Number EB-6
		Effective Date 11-30-23
Related Information ARS 28-664 ARS 28-667 ARS 36-831 EA-10, <i>Hazardous Materials and Waste</i> EB-3, <i>Driving Under the Influence (DUI)</i> EB-7, <i>Traffic Control and Services</i> GB-1, <i>Authority and Jurisdiction</i> GE-3, <i>Property Management and Evidence Control</i> GF-5, <i>Incident Report Guidelines</i> GJ-5, <i>Crime Scene Management</i> GJ-12, <i>Next-of-Kin Notifications</i> GJ-35, <i>Body-Worn Cameras</i>		Supersedes EB-6 (03-18-20)

PURPOSE

The purpose of this Office Policy is to establish guidelines and procedures for investigating vehicular collisions, response, scene safety, jurisdictional responsibilities, and safeguarding and safekeeping of personal property belonging to collision victims. This Office Policy further articulates conditions necessary for referring specific collision investigations to the Vehicular Crimes Unit (VCU).

POLICY

It is the policy of the Office to investigate vehicle collisions to identify violators, detect and correct hazardous conditions, and to provide information to and about all individuals involved in the collision. The Office shall ensure vehicle collision investigations are conducted effectively and efficiently utilizing the resources available and referring investigations to the VCU whenever necessary.

DEFINITIONS

Arizona Crash Report (ACR): The standardized Arizona Department of Transportation (ADOT) Arizona Crash Report form required to be completed when it is determined a reportable traffic collision has occurred.

Case Agent: The lead investigator designated for a specific investigation. The case agent is responsible for overall management of the case. This would include delegation of investigative tasks, lead tracking, collection of supplemental reports and other relevant case documentation, verifying all evidence is impounded, packaging the case for prosecution, and assisting the prosecutor with the presentation of the case in court proceedings and providing a final disposition approval of all property and evidence held in reference to the investigation, at the conclusion of the case.

E-Warrant: An electronic search warrant program that electronically and securely exchanges search warrants and affidavits between law enforcement and the Maricopa County Superior Court for the review and signing of the documents.

Harmful Event: An incident which causes damage, injury, or death.

Hit and Run Collision: A vehicle collision involving one or more drivers, in which one or more drivers evade their legal responsibility to stop to give information and/or render aid, as required in Arizona Revised Statutes (ARS).

Motor Vehicle Traffic Collision: An incident involving one or more vehicles, at least one of which was in transport, in which a harmful event, or an unintended loss of control leading up to a harmful event, originated on a trafficway due to the motion or operation of a vehicle or its load.

Next-of-Kin: The person or persons most closely related to a decedent by blood or affinity. For the purpose of this Office Policy, ARS 36-831.A specifies the legal order of next-of-kin for the duty of burying the body or providing other funeral and disposition arrangements for a deceased person.

Private Property Collision: A vehicle collision in which neither the loss of control nor the harmful event occurred on a trafficway.

Probable Cause: Reasonable grounds, known to the Office employee at the time, which would justify the Office employee to suspect that a person has committed or is committing a crime or that a place contains specific items connected with a crime.

Reference Point: A point from which measurements are made to establish or fix points on items of evidence. The preferred reference points are: survey markers, power or light poles, manhole covers, fire hydrants, a spike or nail driven into the ground by an investigator, and/or the invisible intersection where two curb lines would meet.

Road: The part of a trafficway which includes the roadway and the shoulder alongside the roadway.

Roadway: Trafficway designed, improved, and ordinarily used, for vehicular travel, exclusive of the berm or shoulder.

Safekeeping Property: Non-evidentiary property that is placed in the custody of the Office for temporary protection on behalf of the owner and is available for immediate release to the rightful owner. Safekeeping property is disposed of if it is not claimed after 30 calendar days.

Trafficway: Any land way open to the public as a matter of right or custom for moving persons or property from one place to another.

Vehicle: Any device in, upon, or by which any person or property may be transported on a land way or place, especially on a road, including but not limited to, a motor vehicle, an animal-drawn vehicle of any kind, or a ridden animal.

Vehicular Crimes Unit (VCU): A team of Office investigators from the Major Crimes Division assigned to conduct collision investigations involving fatalities. The unit will also normally respond to traffic collisions involving potentially life-threatening injuries, hit and run traffic collisions involving serious injuries, and some injury traffic collisions involving Office vehicles.

PROCEDURES

1. Collision Investigations within Maricopa County Jurisdiction:

- A. The Office is responsible for investigating motor vehicle traffic collisions occurring on a public roadway and on private property within the Office's service areas of Maricopa County, as specified in Office Policy GB-1, *Authority and Jurisdiction*.

1. The Office shall accept jurisdiction on any motor vehicle traffic collision occurring within the service areas of Maricopa County when jurisdiction is disputed and cannot be accurately determined at the scene. This does not include collisions that occurred indisputably within another agency's published, marked, or legally defined jurisdiction, but are declined for investigation by that agency, for any reason. Motorists who complain about other-agency refusal to take reports should be directed to contact the refusing agency.
 2. Every request from another law enforcement agency to investigate a collision involving one of their vehicles requires notification of a supervisor. The supervisor shall decide whether to assume responsibility for the investigation of the collision or to notify the Vehicular Crimes Unit (VCU) Supervisor.
- B. The Department of Public Safety (DPS) has jurisdiction over collision investigations occurring on the freeway, access roads, and on/off ramps. On ramps and off ramps include the portion over the roadway between the gore point and the intersecting street of the interchange or intersection.
1. The Office shall investigate collisions at locations not investigated by DPS including overpasses and underpasses, and frontage roads not considered part of the on ramp and off ramp.
 2. When no frontage roads are present, DPS shall take jurisdiction on collisions occurring on the freeway and on/off ramps, but not on overpasses and underpasses.
 3. When a disagreement arises regarding jurisdiction, the Office shall conduct the investigation. There is concurrent jurisdiction under state law.

2. Traffic Collision Response and Scene Safety:

- A. Office personnel, assisting in a patrol function, and assigned a body-worn camera shall place the body-worn camera in Event Mode, as specified in Office Policy GJ-35, *Body-Worn Cameras*.
- B. Upon arrival at the scene, Office personnel shall wear the Office approved reflective vest. Additional safety precautions shall be used when providing traffic direction and control under adverse road or weather conditions, as specified in Office Policy EB-7, *Traffic Control and Services*.
- C. Office personnel shall advise the Communications Division if medical, fire, or support personnel and/or equipment are necessary, and the severity of injuries of individuals involved once determined by medical personnel. Personnel shall:
 1. When necessary, provide basic life support, medical care, and fire suppression service consistent with the employee's training and certification until relieved by medical or fire personnel;
 2. Direct and coordinate with medical personnel to establish a landing zone for a medical helicopter or air support when necessary; and
 3. If required, Office personnel should respond to the hospital or doctor's office where the injured individual(s) is/was for an injury update. The injured individual(s) should be interviewed, if possible, and additional evidence secured. Body-Worn cameras shall be deactivated under these circumstances, as specified in Office Policy GJ-35, *Body-Worn Cameras*.

- D. Office personnel shall direct and/or block vehicular traffic to establish a safe traffic pattern around the scene. Road closures or lane restrictions initiated by deputies and supervisors shall follow procedures, as specified in Office Policy EB-7, *Traffic Control and Services*. Personnel shall:
 - 1. Utilize flares and/or traffic cones to direct traffic flow around the scene; and
 - 2. Notify a supervisor if Regional Emergency Action Coordinating Team (REACT) is necessary for roadway closures.

3. Traffic Collision Investigations:

- A. Trafficway Collision Investigations: Deputies shall be dispatched to all motor vehicle traffic collisions, which include, but are not limited to, the following:
 - 1. Collisions that occur on a roadway regardless of any monetary damage amount;
 - 2. Reported private property collisions;
 - 3. Fatality or bodily injury;
 - 4. Driving Under the Influence (DUI);
 - 5. Hit and run;
 - 6. Reckless driving; and
 - 7. Office vehicle or property involvement.
- B. Unattended Vehicle Collision Investigations: If the collision occurred on a roadway, an Arizona Crash Report form (ACR) shall be completed as specified in this Office Policy. If the collision occurred on private property, an *Incident Report* (IR) shall be completed. If it is determined there are **no** fatalities, injuries, or enforceable violations of Arizona Revised Statutes, the responding deputy shall:
 - 1. Make every attempt to identify and locate the operator or owner of the unattended vehicle and if contacted, provide them the information of the driver of the striking vehicle and conduct a collision investigation, as specified in this Office Policy.
 - 2. If the operator or owner of the unattended vehicle is unable to be identified, located, or contacted, the deputy shall leave in a conspicuous place in, or on, the unattended vehicle, a written notice of the name and address of the operator and/or owner of the vehicle doing the striking, as specified in ARS 28-664, and the IR number, the case agent's name and serial number, and contact information.
- C. Vehicle Collision Investigation: Deputies shall complete the following during a vehicle collision investigation:
 - 1. Identify the driver(s) of the vehicle(s) involved in the collision and, if possible, determine whether alcohol or drug impairment is present. If any driver suspected of operating a motor vehicle while impaired by alcohol or drugs is to be treated at an emergency facility, a deputy shall obtain a search warrant or E-warrant and take possession of the blood samples drawn by medical personnel. Procedures for investigating DUI related collisions and taking possession of blood samples for the purpose of determining the alcohol concentration

and/or drug content in the blood, shall be followed as specified in Office Policy EB-3, *Driving Under the Influence (DUI)*.

2. Interview drivers, passengers, and witnesses; releasing the non-violator driver as soon as practical. Witnesses and passengers shall be located, discouraged from discussing the collision amongst themselves, and interviewed separately as soon as possible. Interviews should be audio and/or video recorded as specified in Office Policy GJ-35, *Body-Worn Cameras*.
 - a. The statements of individuals involved may be recorded on the *Traffic Statement* form.
 - (1) A *Traffic Statement* form may be used in all collision situations and a printed form provided to individuals giving a statement. Any completed *Traffic Statement* form shall be scanned and attached to the ACR in Traffic and Criminal Software System (TraCS). If the collision occurred on private property, the form shall be scanned and attached to the IR in TraCS.
 - (2) If the individuals are unable to complete the *Traffic Statement* form, the individuals' statement shall be documented in the ACR or IR by the deputy collecting the information.
 - b. The information to be obtained from drivers, passengers, and witnesses include, but not limited to, the following:
 - (1) The full name, date of birth, home and business addresses, and telephone number of the party;
 - (2) Description of where the individual was located prior to the collision and what the individual was doing when the collision occurred;
 - (3) Description of all involved vehicle movements seen by the witnesses;
 - (4) The condition of traffic control devices; and
 - (5) If the witness knows or is related to the drivers or passengers.
 - c. Individuals should sign their statement if personally written.
3. If the driver, passengers, or witnesses cannot be identified or interviewed at the time of the scene investigation, the case agent shall conduct the necessary follow-up and make every attempt to identify and interview all parties involved.
4. Describe the physical conditions at the scene.
 - a. Examine and record the condition of the vehicles involved in the collision on appropriate forms. Vehicle(s) shall be examined for collision damage and pre-collision equipment conditions which may have contributed to the collision.
 - b. A detailed description of the location and roadway should be documented describing any foreign substances, unusual conditions, or defects, such as but not limited to:

- (1) Oil, rocks, debris, unprotected excavation holes, or roadway depressions in the roadway prior to the collision;
 - (2) Physical evidence on the roadway which resulted from the collision such as skids, scuffs, or gouges;
 - (3) Describe any signage and/or traffic signals present at the scene if they had a bearing on the collision or warned drivers of roadway conditions. Describe the visibility of warning signs or devices such as, signal lights or pavement guidelines; or
 - (4) Lighting or weather conditions that may have had an effect on the collision, such as wind or dust.
 - c. Mark and measure physical evidence, including any roadway evidence and measurements, for purposes of documentation and the preparation of a scene diagram.
 - d. Collect and preserve evidence. Every effort shall be made to ensure the evidentiary chain of custody is maintained, as specified in Office Policy GE-3, *Property Management and Evidence Control*.
 5. Office personnel should take photographs of collision scenes. Photographs are needed for follow-up investigations, such as in hit and run collisions and delayed fatal investigations. Any digital photographs or videos taken or obtained by Office personnel shall be processed, as specified in Office Policy GE-3, *Property Management and Evidence Control*.
 6. Ensure all drivers are provided with accurate information.
 7. Expedite the removal of vehicles, persons, and debris from the roadway upon completion of a thorough investigation.
 8. Safeguard the property of collision victims.
 - a. Deputies shall take necessary steps to protect the collision victim's property from theft, loss, or damage.
 - b. When collision victims are unable to care for their property, high-value items or items subject to theft, loss, or damage shall be impounded for SAFEKEEPING, and the individual shall be provided a *Property Receipt*, as specified in Office Policy GE-3, *Property Management and Evidence Control*.
- D. The case agent for the vehicle collision investigation shall conduct the necessary follow-up such as, hospital follow-up, crime lab requests, and witness follow-up to obtain sufficient information to complete the ACR and to support criminal or civil traffic charges.
1. Issuance of citations or the filing of a County Attorney Submittal Form or Town Prosecutor Submittal Form related to collision investigations shall be completed by the case agent when there is sufficient information to establish probable cause.
 2. The case agent shall ensure follow-up is completed in a timely manner when charges are pending.

4. **Arizona Department of Transportation (ADOT) Arizona Crash Report (ACR):** The ACR form is located in TraCS, and shall be completed either at the scene of the collision or by the end of shift, with the exception of VCU, in sufficient detail to indicate known relevant facts, and in accordance with procedures set forth by the Office and ADOT.
 - A. Deputies shall complete an ACR on collision investigations occurring on a roadway including, but not limited to, the following:
 1. If the collision occurred on a roadway regardless of the monetary damage amount; or
 2. Whenever there is any doubt concerning any damages or no damages, severity of injury, violation of ARS, consideration of the totality of the circumstances, or any time it is in the best interest of the Office.
 - B. Supervisors shall review an ACR for completeness and accuracy.
 1. ACRs, and all supporting documents completed and/or added in the TraCS system, and upon the reviewing supervisors' approval, are automatically forwarded to ADOT. Copies of the ACR and all supporting documentation shall be forwarded to the Records and AFIS Division.
 2. ACRs, and all supporting documentation not completed in the TraCS system, upon the reviewing supervisor's approval, shall be forward to the Records and AFIS Division. Copies of all ACRs, and supporting documentation shall be forwarded to the Maricopa County Department of Transportation (MCDOT) by the Records and AFIS Division.
5. **Private Property Collisions:**
 - A. Private property collisions shall only require an IR in TraCS and shall be completed for all reported private property collisions. Private property collisions are not to be included on an ACR.
 1. The private property collision also includes any violations of state statutes enforceable on private property including, but not limited to, any of the following:
 - a. Fatality;
 - b. DUI;
 - c. Reckless driving;
 - d. Bodily injury requiring hospitalization; and/or
 - e. Hit and run collisions.
 2. An IR shall be completed when the private property collision involves an MCSO vehicle or property.
 - B. The minimum information required for reporting purposes, as specified in ARS 28-667 for a collision is:
 1. The time, day, month and year of the collision;
 2. Information adequate to identify the location of the collision;

3. Identifying information for all involved individuals and witnesses, including name, age, sex, address, telephone number, vehicle ownership and registration and proof of insurance; and
 4. A narrative description of the facts of the collision, a simple diagram of the scene of the collision, the investigating deputies name, agency, and serial number.
 - C. Supervisors shall review the IR for completeness and accuracy.
 - D. After supervisory review, the original IR and all supporting documentation shall be forwarded to the Records and AFIS Division, as specified in Office Policy GF-5, *Incident Report Guidelines*.
6. **Collision Diagram:** Measurements should be taken at every reportable collision scene to complete the appropriate diagram for the ACR or an IR as applicable. There are two types of diagrams.
 - A. Extensive Diagram: This diagram shall be required for any collision which results in death, serious injury or hospitalization, or when extensive damage to property or criminal violations such as driving under the influence (DUI), reckless driving, or hit and run occurs. Measurements and items in an extensive diagram include, but are not limited to:
 1. Reference point from which the measurements are taken;
 2. Point of rest of all vehicles involved;
 3. Area of impact in relation to the reference point;
 4. Individual widths of the street lanes, pavements, and shoulders;
 5. Distance traveled of any objects struck by a vehicle;
 6. Skid marks, scuff marks, and other marks on roadway including length and position;
 7. Location of visual obstruction from the intersection or roadway; and
 8. Location of traffic control devices and the location of any fixed object that was struck and any major vehicle parts, collision debris, victims, and any other relevant measurements.
 - B. Simple Diagram: This diagram should be completed for all collisions other than the ones listed for an extensive diagram. Measurements and items in a simple diagram include the following:
 1. Points of rest of all vehicles involved; and
 2. Area of impact in relation to reference point.
7. **Vehicular Crimes Unit (VCU):** The detectives of the VCU are qualified by training and experience to investigate collisions which may be beyond the limitations or training of deputies. Every supervisor is encouraged to confer with the on-call VCU Supervisor or detective for assistance in determining collision causes or evaluating physical evidence. However, due to the seriousness and/or complexity, some collision investigations must be turned over to the VCU. If the VCU detectives are to respond, deputies shall secure the collision as a crime scene. Witnesses should be requested to remain at the scene until the arrival of VCU detectives. For those unable to wait, deputies shall obtain sufficient information for re-contact by a VCU detective at a later time or date.

- A. The VCU Supervisor shall be contacted to determine if VCU detectives shall respond to the following types of collisions:
 - 1. Fatality;
 - 2. Life-threatening injury; or
 - 3. Office personnel involved in vehicle collisions, particularly with:
 - a. Injury to any party in the collision;
 - b. Substantial property damage;
 - c. Serious injury hit and run;
 - d. Operation of an Office vehicle under emergency driving conditions or in a pursuit; or
 - e. When passengers are in Office vehicles to include, prisoners, inmates, or other non-employees whether or not injuries were sustained.
 - B. Reconstruction of motor vehicle collisions involving fatalities or life-threatening injuries shall be the responsibility of the VCU. The technical assistance of the VCU in the reconstruction of vehicle collisions not initially investigated by the VCU may be requested through the Major Crimes Division Commander or designee.
8. **Fatality Collision:** Any collision involving a vehicle in transport that results in a death of a person, shall be classified as a fatal collision. VCU shall be notified of all fatal collisions involving motor vehicles in motion. This includes collisions occurring on private property and involve off road vehicles such as, but not limited to, ATV's, dirt bikes, and golf carts. If there is a question regarding whether a person died as a result of a motor vehicle collision, or the collision occurred as a result of a driver's death, such as in the event of a heart attack or suicide, the collision shall be classified as a traffic fatality until such time as the medical examiner's investigation determines otherwise.
- A. The first deputy to respond to a fatal collision shall follow all procedures, as specified in this Office Policy, and shall:
 - 1. Notify a supervisor immediately; and
 - 2. Attempt to obtain written witness statements. If written statements are unable to be completed, witnesses shall be discouraged from discussing the collision amongst themselves and interviewed separately, by an available deputy on scene, as soon as possible.
 - B. Supervisors' responsibilities include the following:
 - 1. Contacting the VCU to request detectives respond to conduct the investigation; and
 - 2. If any driver, suspected of impairment due to alcohol and/or drugs, is to be treated at a medical facility, ensure a deputy obtains a search warrant or E-warrant and respond to the medical facility to be available to take possession of blood samples drawn by medical personnel. Procedures for taking possession of blood samples for the purpose of

determining the alcohol concentration and/or drug content in the blood, shall be followed as specified in Office Policy EB-3, *Driving Under the Influence (DUI)*.

9. **Fatality Victim:** If the victim is not transported to a hospital because fire department and/or medical personnel, who are in radio contact with a medical doctor, pronounces the victim deceased at the scene, or a deputy on scene has determined the victim is deceased, the body shall **not** be moved until authorized by the VCU Supervisor or detective.
 - A. Deputies shall document the time of death and obtain the names of the fire department personnel who treated the victim and, if applicable, the name of the paramedic and doctor who pronounced the victim as deceased. This information shall be written in a supplement and given to the VCU detective.
 - B. An ambulance shall **not** be used to transport the victim to the Office of the Medical Examiner (OME).
10. **Delayed Fatality:** All delayed fatalities shall be reported to the VCU Supervisor. When a victim of a traffic collision dies at a later date as the result of the injuries, detectives from the VCU shall write the delayed fatality IR or supplement.
11. **Collisions Involving Hazardous Materials:** Collisions involving hazardous materials shall be handled, as specified in Office Policy EA-10, *Hazardous Materials and Waste*. The Communications Division shall be advised of the type of vehicle and chemicals present at the scene. The vehicle collision portion of the incident shall be investigated in the same manner as any other collision of the same classification.
12. **Hit and Run Collisions:** All hit and run collisions, occurring on a roadway, shall be investigated, and documented on an ACR. When the collision does not require the VCU to respond; patrol deputies shall complete the ACR, and an IR *Supplemental Form* as specified in this Office Policy.
 - A. Radio broadcast of a hit and run suspect's vehicle and suspect shall be made when the collision has just occurred or when there are injuries or extensive damage.
 - B. **All** physical evidence present at the scene including, but not limited to, vehicle parts, shall be recorded and preserved, as specified in Office Policy GJ-5, *Crime Scene Management*. All evidence shall be entered into the Property and Evidence/QueTel System and stored with the Property Management Division, as specified in Office Policy GE-3, *Property Management and Evidence Control*.
 - C. For those involving death, serious physical injuries, or injuries likely to cause death, a supervisor or designee shall notify the VCU Supervisor and provide a summary of the circumstances surrounding the incident. The VCU Supervisor shall determine if a VCU detective will respond and assume responsibility for the investigation.
 - D. Hit and run collisions involving minor injuries, DUI, or drug-impaired or reckless driving, whether on the roadway or on private property, shall be investigated by the responding deputy unless the supervisor determines unusual circumstances requiring assistance of the VCU. The following information shall be included in a hit and run report when possible:
 1. A complete description of the collision, including suspect and suspect vehicle descriptions;
 2. List of damages to specific areas of the involved vehicles;

3. Name of the driver, and if any, names of any passengers of the vehicle damaged by the hit and run vehicle, or name of the owner of any property damaged, listed as a victim, and all witnesses;
4. Complete list of impounded evidence and the impound location;
5. Charges and citation numbers, if the suspect is apprehended, or recommendation of charges to file, if the suspect is not apprehended; and
6. The suspect's information, driver license number, booking number, statements, or admissions if the suspect is apprehended.

13. Impounding or Seizing Vehicles:

- A. Vehicles involved in serious injury or fatal hit and run collisions may be impounded for evidence.
- B. Vehicles involved in hit and run collisions may be seized at the time of the arrest of the driver. Vehicles discovered on a suspect's private property away from the scene may be impounded as evidence after obtaining a search warrant.
- C. Vehicles may be impounded as evidence from public property at any time.

14. Criminal Related Collision Documentation for Patrol Deputies:

- A. Patrol deputies investigating criminal related collisions shall:
 1. Complete an ACR, an IR *Supplemental Form*, and any other applicable forms for collisions occurring on a roadway, as specified in this Office Policy. The ACR shall include information regarding all aspects of the collision and criminal violations. The supplemental report form shall include all aspects of the criminal investigation; or
 2. Complete an IR, and any other applicable forms for collisions occurring on private property. The IR shall include all aspects of the collision, criminal investigation, and criminal violations.

15. Collisions Other Than Passenger Vehicles:

- A. Office personnel responding to collision incidents involving vehicles other than passenger vehicles, such as trains, aircraft, or watercraft, shall complete an IR, and shall do the following:
 1. Place the body-worn camera in Event Mode, as specified in Office Policy GJ-35, *Body-Worn Cameras*;
 2. Advise their supervisor and the Communications Division if medical, fire, or support personnel and/or equipment are necessary, and the severity of injuries of individuals involved;
 3. When necessary, provide basic life support, medical care, and fire suppression service consistent with the employee's training and certification until relieved by medical or fire personnel;
 4. Direct and coordinate with medical personnel to establish a landing zone for a medical helicopter or air support, if necessary; and

5. If required, Office personnel should respond to the hospital or doctor's office where the injured individual(s) is/was for an injury update. The injured individual(s) should be interviewed, if possible, and additional evidence secured. Body-Worn cameras shall be deactivated under these circumstances, as specified in Office Policy GJ-35, *Body-Worn Cameras*.
 - B. Direct and/or block vehicular traffic to establish a safe traffic pattern around the scene. Road closures, lane restrictions or roadblocks initiated by deputies and supervisors shall follow procedures, as specified in Office Policy EB-7, *Traffic Control and Services*.
 1. Utilize flares and/or traffic cones to direct traffic flow around the scene if appropriate; and
 2. Notify a supervisor if REACT is necessary for roadway closures.
 - C. If a fatality incident, the supervisor shall notify the Investigations Bureau for a death investigation. If the collision involved a watercraft, the supervisor shall notify the Lake Patrol Division.
 - D. Deputies responding to crashes involving aircraft, within the jurisdiction of Maricopa County, shall follow procedures as specified in Office Policy GB-1, *Authority and Jurisdiction*.
16. **Next-of-Kin Notifications:** When it becomes necessary to notify a member of the public that a friend or family member is deceased or seriously injured and/or ill, notification procedures shall be followed, as specified in Office Policy GJ-12, *Next-of-Kin Notifications*.